



*Northwestern High School*  
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PRINCIPAL

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Dear Parent/Guardian:

TROJAN FLEX is Northwestern's new approach for providing RTI during the school day! Starting in January, PEAK will change to TROJAN FLEX.

TROJAN FLEX is a 30-minute designated block that will take place on Tuesdays, Wednesdays, and Thursdays after 1st block. During this 30-minute block, students will have a choice as to which class they attend to receive remediation, make-up quizzes or tests, complete assignments, collaborate with peers, or receive extra help.

Points to note:

- \* Students can choose to attend a current teacher's class, a former teacher's class, or a club advisor's class in order to work on assignments.
- \* Classroom size is limited to 25. If a classroom is full, then students must move to the nearest location/teacher that has room.
- \* Once a decision is made about where a student will spend TROJAN FLEX time, the student must remain in that area until TROJAN FLEX time is over. There will be no early dismissals during TROJAN FLEX time unless the student has given the Attendance Office written permission prior to 1st block.
- \* During TROJAN FLEX, teachers can work with individuals or groups of students on particular skills/assignments. It is not a time for teaching new material. Other students in the class who are not working with the teacher are expected to work on other assignments or read quietly.
- \* Teachers can FORCE FLEX students to their classroom to make up assignments, and students will be required to attend no matter the course average. For instance, a teacher can FORCE FLEX a student who has an A in the class, but needs to make up a quiz grade. Teachers will notify students of these assignments with a FORCE FLEX pass and students are expected to

report to the designated session. Consequences may occur for students who fail to report as assigned.

\* The following locations are off limits during TROJAN FLEX: the courtyard, the cafeteria, the gym, the weight room, the auditorium, hallways, bathrooms, and parking lots.

\* The Media Center, Writing Center, Guidance, Kairos Café, and the Tutoring Center are open!

\* CLUB days will rotate with Trojan Way days on Wednesdays. A calendar will be posted on the Northwestern High School website and Canvas.

\* Mondays and Fridays will be operate on a regular school schedule.

In essence, this is time that is provided during the school day for extra help and/or time to work on assignments. We, at Northwestern High School, know that our students are exceptional and will use this time wisely. We are proud to provide our new choice TROJAN FLEX time! Please see the new schedules below:

<b>TROJAN FLEX Schedule</b>		<b>Regular Schedule</b>
8:26 - 9:51	Bl. 1	8:26 - 10:00
9:58 - 10:28	FLEX	
10:35 - 12:01	Bl. 2	10:07 - 11:42
12:07-2:03	Bl. 3	11:49-2:00
12:01 - 12:32 Instruction 12:38 - 2:03	1 <sup>st</sup> lunch	1st lunch 11:49 - 12:20 Instruction 12:27 - 2:00
2nd Lunch 12:49 - 1:18 Instruction .5 12:07 - 12:49 Instruction .5 1:23 - 2:03	2 <sup>nd</sup> lunch	2nd Lunch 12:35 - 1:07 Instruction .5 11:49 - 12:35 Instruction .5 1:13 - 2:00
3rd Lunch 1:32 - 2:03 Instruction 12:07 - 1:32	3 <sup>rd</sup> lunch	3rd Lunch 1:25-2:00 Instruction 11:49 - 1:25
2:10 - 3:37	Bl. 4	2:07 - 3:37

Respectfully,

Hezekiah Massey, III  
Principal